

Wednesday October 16, 2013

3:00

Personnel Evaluation Systems Committee

Conference R. Bldg. 1

Chair: Chet Jarman

Vice-chair: Brenda Rogers

Secretary: Christina Hale

Members Attending: Chet Jarman, Emily Woolard, Brenda Rogers, Clara Ebron, Carol Willard

Members Absent: Christina Hale, Sarah Hudson

Minutes from Meeting (insert date)

Agenda Item

I. Minutes Presenter: Chet Jarman

- Discussion Item: Review minutes from 10-4-13
- Action Taken or Recommendation: Chet Jarman made a motion to approve the minutes, Seconded by Carol Willard. Minutes approved.

II. Changes to Staff Performance Evaluation by Supervisor Presenter: Brenda Rogers

- Discussion Item: A new format and set of questions was presented to the committee to be considered for adaptation.
- Action Taken or Recommendation: Committee evaluated new form, changes were made to adapt to BCCC and a draft will be created by Brenda Rogers to be sent to the entire committee. Committee will review draft and be prepared to make final changes at next meeting.

III. Presenter:

- Discussion Item
- Action Taken or Recommendation

IV. Presenter:

- Discussion Item
- Action Taken or Recommendation

Presenter:

Other Information

Next Meeting: Thursday, October 24, 2013 3:00